GRANT INTAKE FORM

Vocational Education Program — Application for Funding

Fleckenstein Family Foundation | Please complete all sections

1. Organization Information

Organization legal name

EIN / Tax ID

Year founded

Address

Contact name & title

Phone

Email

Website

Annual operating budget

2. Request Summary

Program / project name

Amount requested

Total project cost

Project period

One-sentence description

3. Program Description

What does this program do, who does it serve, and what gap does it fill? (300 words or less)

4. Who You'll Serve

Number of participants expected

Target population

Geographic area served

Vocational field(s) / trade(s)

Credential(s) offered, if any

5. Proposed Outcomes

What will you track and report on if funded? This becomes the basis for your grant report — see the Foundation's Grant Impact Report Template for the standard metric set.

Metric	Target (this grant period)
Participants enrolled	
Participants completing program	
Credentials / certifications earned	
Participants placed in a job	
Participants placed in-field	
Retention at 6 months (if trackable)	

6. Budget Summary

Category	Amount Requested	Other Funding Sources
Instruction / staffing		
Materials / equipment		
Participant support		
Other (specify)		
Total		

7. Organizational Capacity

Briefly describe your organization's experience delivering vocational education programs, and how you'll track the outcomes above.

8. Attachments Checklist

- ☐ IRS determination letter (501(c)(3) status)
- ☐ Most recent Form 990
- ☐ Organizational budget (current fiscal year)
- ☐ List of board members
- ☐ Program budget detail (if different from Section 6)
- ☐ Letters of support (optional)

9. Certification

I certify that the information provided in this application is accurate to the best of my knowledge.

Signature

Date

Title